**Saturday, September 29, 2012**

**The Clockworks Café & Cultural Center**

**241 Commercial Street NE, Salem, OR**

**9:00 a.m. – 12:00 Noon**

Ron called meeting to order 09/29/2012; 9:14 a.m.

Attendance was taken

Ron - Appointed Grant as Parliamentarian

\* The Past Minutes were reviewed and open for correction.

- Mashelle advised correction to picnic location as Oaks Park not Dexter Lake

- Grant moved to approve minutes with correction. Motion was passed.

**Treasurers Report**

\* Bryant was introduced as the new treasurer with no report or status. Financial materials were turned over to Bryant. Treasurer’s report will be due at next meeting. Ron reported no financial activity since last meeting.

\* There was a request to reissue a check to the Misty Rose Chapter. Ron asked that an email be sent from the chapter to both he and Bryant to document the request and for approval.

\* $50 is to be paid to the Secretary of State for the organizations business tax for 2012. - - There was discussion regarding our business tax ID number and exact amount of money owed to the state. Bryant will do research to get the business ID number and payment status, and then make appropriate payments.

- Stephanie reported out on three bank accounts as active.

- Grant request that a balance report be made monthly to the exec board and given to Steve Strain to post online.

- Grant expressed desire to put together a process for spending money.

- Ron wanted to discuss the Oregon Trail Chapter- non-active chapter. Question was: what needs to happen with funds? Ron and Stephanie believe these funds should be used to support international although several want to leave the money dormant- this topic was discussed in detail it was determined the topic of these funds would be an agenda item for the next meeting.

**Communication and Announcements**

\* Ron posed the question, “Where do we have Board Meetings?” All agreed to have future meetings at Clockworks.

\* Ron gave an update on the recent District VII Conference.

- The District VII conference was good, representatives from all active states Oregon, Washington, Idaho, except Montana, were in attendance. Washington will be the next location at the Heathman Lodge - Open discussion on various conference topics.

www.iawpdistrict7.org/ is the new District VII web site address. Steve will add the new site address to our site.

**Board Reports**

\* Officers were asked to submit reports prior to this meeting and report any changes during this meeting.

\* Ron - Report as submitted.

\* Grant - Report as submitted.

\* All Subchapters - Reports as submitted.

Ron advised that all future reports will be submitted to Steve to be posted online and no paper copies will be given out.

\* Stephanie Stephens - Past President’s Report.

- Auction site up.

\* Mashelle- will be having an audit in October; support for vets; and an education institute this spring. Will submit a written report for details.

\*Bryant - Will come up with a process for submitting, posting and archiving reports.

**Unfinished Business**

\* Grant will send out info on Bylaws to review to see if local sub chapters need bylaws in addition the state bylaws.

\* Ron wants local chapter bylaws submitted by December 31, 2012 to Jeff.

\* Ron - Vets Position needs clarification- This position will be a Chair and not a Coordinator.

**Motion:** **by Grant to change Vets position from a Coordinator to a Chair.**

**- Stephanie Stevens seconded.**

**- Motion was approved.**

**Motion approved: The Vets position has officially been changed and is now a Chair. 09/29/2012.**

**\* Ron**

-Membership Certificates: The president would like to add membership certificates to all new member packets.

Some opposed, some agreed, discussion, no motion, and no conclusion. Sub Chapters will take this topic to membership to gage interest level.

**Motion: by Barbie Williams, Motion to add box to membership web site to allow those interested to receiving a membership certificate upon joining IAWP.**

**- Mashelle seconded.**

**- There was some discussion and the question was called by Ron - Motion was opposed.**

\* Grant lead open discussion on chapter points for continuity plans, legislative letters and activity.

- Chair position doesn’t match up with current bylaws.

- Should there be an elimination of certain positions (officers).

Ron suggested shrinking elected board from 5 positions to 4 positions.

Ron led discussion of elimination of Past President position, elimination of VP.

No decisions.

- Discussion: Keep all positions as is, but not paying for International travel expenses.

- Discussion: Elimination of Past President position impacts District Director opportunity.

- Decision: There will be a continued discussion regarding position elimination at a later date. (No specific date given).

\* Grant presented Policy Changes via visual presentation (available by request).

- Deletion of the following: Legislative Committee.

- Addition of the following: Delegation Reimbursement. There was open discussion on 5.8.2 some did not agree with this language and process change.

**Motion: By Stephanie Stephens, Motion to accept all changes submitted by Grant.**

**- Charlene Second.**

**- All in favored and approved.**

**Motion: By Stephanie Stephens to accept 5.8.2.**

**- Grant Second.**

**- Mashelle and Barbie Opposed.**

**- All other in favor and approved.**

**Business Continuity**

\* Grant has met with an independent contractor named Kathleen Bergquest to discuss a continuity plan. Grant will schedule a meeting with Kathleen and Bryant to talk and bring forth additional info for review. Everyone is encouraged to send Grant questions or input.

**Three Year Strategic Plan**

\* Ron will resend for input and review. Ron also wants volunteers to work with him on this plan. Email Ron, Barbie, Mashelle, Charlene and Tammy.

**Other Business**

\* WPDP - This is a 4 module program and is now an online program. The cost is $160 total. We are putting together a pilot program. We need volunteers to take this program. 10 volunteered.

\* Stephanie gave a closing update on the auction.

\* 2014 Conference is in Portland; Stephanie needs names of anyone interested in helping and assisting with the 2014 conference.

**Grant moved to adjourn the meeting.**

**- All in favored and approved.**

**- Ron adjourned the meeting.**